



**Meeting Date:** Friday, February 25, 2022

**Meeting Host:** BIT Affinity Group

**Meeting Location:** Zoom

**Meeting Time:** 12:00 to 3:00 P.M.

**Host Contact:** marylandbit@gmail.com

## MEETING OUTCOMES

- Vote on proposed changes to the Bylaws
- Continue annual conference planning
- Hear updates from Committee Chairs
- Share knowledge and best practices through Case Review

## MEETING AGENDA

WHEN	WHAT	WHO
12:00 PM	Welcome	<b>Courtney Hart, CCBC</b> <i>MD BIT Affinity Co-Chair</i> <b>Alice Boatman, MC</b> <i>MD BIT Affinity Co-Chair</i>
12:05 PM	Bylaws Review <ul style="list-style-type: none"> <li>• Review and Vote on Proposed Bylaw Changes</li> </ul>	All
12:45 PM	Conference Planning	<b>Jay Coughlin, HCC</b> <i>Conference Chair</i> <b>Courtney Hart, CCBC</b> <i>MD BIT Affinity Co-Chair</i>
1:30 PM	Committee Updates <ul style="list-style-type: none"> <li>• Professional Development</li> <li>• Awards</li> </ul>	Committee Chairs
2:00 PM	Case Review	All
2:45 PM	New Business	All
3:00 PM	<b>ADJOURN</b>	