

October 22nd, 2021

Via Zoom

**Attendees:** Alice Boatman, Jay Coughlin, Stephanie Will, Andre Williams, Courtney Hart, Pavan Purswani, Marcella Karp, Karyn Schulz, Lori Meehan, Danielle LaSure-Bryant, Susan Landry, DaVida Anderson, Januarie Mins, Sarah Gould

**Institutions represented:** Community College of Baltimore County, Montgomery College, Howard Community College, Baltimore City Community College, The University of Baltimore, Stevenson University, Carroll Community College, Prince George's Community College, Morgan State University, Johns Hopkins University

**Meeting Notes:**

Welcome and Introductions - 12:07pm

Maxient Showcase

*"Maxient Milestones" - Lori Meehan, Student Conduct Administration/CARE Case Manager, CCBC*

1. Milestones show current NABITA Risk Assessment Level + Risk Level Trend along with notes on the case
2. Documentation of the larger picture of the student's ups and downs
3. CCBC asks Success Navigators to use Milestones on all cases and at every touch point to see if lower level interventions are working or if student still escalates (or vice versa)
4. Click on "CASE" tab to see all Existing Milestones in one case
5. Report 1200 - CARE Agenda Report - shows cases and all Milestones
  - a. Must request this custom report from Maxient if you do not have access in Analytics tab
6. CCBC has Milestones set up to be able to label "Mild/Mod/Ele/Critical" Overall AND specific D-Scale and E-Scale Risk Levels (based on Nabita Risk Assessment)
  - a. Can add D and E and Overall in one time-stamped Milestone
  - b. Can additionally use the NABITA Risk Assessment drop down in DEMOGRAPHICS tab to put the Overall (though this doesn't change or keep track of changes, which is the beauty of milestones)
  - c. Always add an Individual Note labeled "Risk Assessment" and put your rationale in "Note Content"
    - i. Example of note - "D Scale Assessed at 3+ (SCORE) as increased reports of suicidal thoughts have been received (RATIONALE). Student is in need of more support to avoid further escalation. Will meet with student and coordinate with support services (ACTION). Possible welfare check if student is not responsive (FUTURE ACTION IF ESCALATION).
    - ii. Then, use DEADLINE feature to add reminders to check in with student, make sure they follow up
7. Questions - Usage of Task vs. Pings
  - a. Task has no notification or documentation of the Task assigned, 'Ping' feature documents and notifies the person via email
8. Pavan Purswani - University of Baltimore - will be our next Maxient Showcase

### Committee Updates

1. Professional Development - Stephanie Baker reports
  - a. Planning on Prof Dev for November. Please send her speaker info if you have any connections in mind - sabaker@stevenson.edu
2. Bylaws Committee - Andre Williams reports
  - a. Met on October 11, will meet again on October 25th.
  - b. Will have a summary of suggested changes to present at November meeting

### Conference Planning - Jay Couglin

1. Track/Layout overview - 3 live sessions and maybe interject 'roundtables'
2. Theme Discussion - possibly "The Pandemic GamBIT: How BIT Has Evolved Due to Covid-19". could use terms like "next move" and have the picture be a Chess theme
  - a. Jay's colleague working on a flyer. Will have Save the Date flyer before November meeting
3. Call for Proposal discussion
  - a. Online form/Who to distribute to/Do we even need to since we have a few strong speakers promised already?
    - i. Discussion and Decision was not to send a Call for Proposals
  - b. Pre-record monthly PD speakers at our meetings and add these to the website so those who attend the conference will have the password to access past years + this years pre-recorded materials. We already have 25+ session on the website library. Advertise that with conference registration comes one year access to the website library of pre-recorded sessions
  - c. Discussion of potential speakers - Brian Van Brunt and Friends. Courtney shared BVB's email with ideas for sessions he/friends could do
    - i. Managing Difficult People and Situations in Person and Online
    - ii. Situational Awareness---a course on increasing observations around you pre-conflict---I can send a demo on it---it's a strong program
    - iii. All-Hazards--- an overview of how to respond to everything from flood, fire, hazmat, evacuation---another great LE topic...
    - iv. Bias on the BIT---Tammy Hodo--- [www.allthingsdiverse.com](http://www.allthingsdiverse.com)
    - v. Culturally Competent Threat Assessment
  - d. GBRICS Partnership - GBRICS Partnership – Behavioral Health System Baltimore (bhsbaltimore.org)
  - e. CCBC Video/Presentation on What to Expect When Returning to Campus
    - i. potential speakers Heather Griner at CCBC
4. Discussion with Polls to get ideas for speakers, what the need is?
  - a. Do you feel your policy/procedures on campus were impacted by COVID and the changes you made will stay permanently? Which areas on BIT were most impacted? (answers were mostly YES, and Counseling was the highest impacted, with Conduct, Public Safety noted as well)
    - i. Note that while no one selected "TIX" there has been an increase in DV reports from students during Covid
5. Suggestion of involving Baltimore County Crisis Center, maybe in Panel, to clarify the process, etc.
  - a. Discussion that campuses use different crisis centers but it would be great to have one crisis representative on the panel

Case Review

1. Handling community members/prospective students and how to document

New Business/Announcements

1. Today is Lori Meehan's last MD BIT Affinity meeting as she is leaving CCBC
2. Two upcoming PD opportunities that will be sent out to listserv after the meeting

Adjournment - 1:45pm