

July 22, 2022

Via Zoom

**Attendees:** Anderson, D; Boatman, A.; DuLaney, T.; Mitchell, A.; Pope, D.; Purswani, P.; Skevakis, A; Will, S.; Williams, K.

**Institutions represented:** Montgomery College; Carroll Community College; Prince George's Community College; Community College of Baltimore County; University of Baltimore; Towson University; Hagerstown Community College

### **Meeting Notes**

1. Welcome and Introductions
  - a. Executive Board Introductions
    - i. Klaire Williams (Co-chair) provided updates on the Executive Board Membership: Stephanie Will (Co-chair), Alice Boatman (Secretary), Karyn Schulz (Higher Education Liaison)
  - b. Member Introductions
2. MD BIT Affinity Overview
  - a. Reviewed Recommendations for 2022-2023 structure
    - i. Regular meetings will remain virtual and will be shortened to two hours and moved from the afternoon to the morning (10-12pm)
    - ii. Monthly meetings will be moved to quarterly meetings
    - iii. Majority of Conference planning will be conducted by the conference planning committee in separate meetings. Things that need additional input will be brought to the regular meeting
    - iv. Meetings for the year will be sent to all listserv members in August and RSVPs will no longer be required
  - b. 2022-2023 Goals
    - i. Host the 8th annual MD BIT Affinity Conference
    - ii. Create and implement a strategic professional development approach
    - iii. Restore the strong sense of community that existed pre-pandemic
3. Conference Planning
  - a. Identify Conference Chair
    - i. A tentative Conference Chair has been identified and will be shared once confirmed
  - b. Confirm Conference Date
    - i. 8<sup>th</sup> Annual MD BIT Conference will be held on April 28, 2023
4. 2022-2023 General Planning
  - a. Standing Committees
    - i. Executive Board provided an overview of the standing committees: Awards Committee, Bylaws Committee, Conference Planning Committee, Professional Development Committee.
    - ii. Committees will meet outside of regular meetings and provide updates

quarterly

iii. Standing Committee Chairs:

1. Awards: Stephanie Will
2. Bylaws: Alice Boatman
3. Conference Planning: Pending
4. Professional Development: Tony DeLaney

iv. Committee Goals:

1. Awards:
  - Identify awardees to receive awards during the conference
2. Bylaws:
  - Complete updates and present a tracking system
  - Establish a grievance procedure for review
3. Conference planning
  - Overall planning for the 8<sup>th</sup> Annual MD BIT Affinity conference
4. Professional Development (PD):
  - Host at least one PD event each quarter
  - Identify topics geared towards more established BIT/CARE Teams
  - Promote partner PD related to BIT/CARE work
    - Target CEUs for licensed members
    - Look for in-person PD opportunities that may enhance a sense of community for the group (some members have never met in-person)

5. Open Discussion/New Business/Announcements

a. Open Discussion:

- i. November plans: members discussed the need to be prepared for politics on campus as the November primary nears.
- ii. Marylanders vote on the Marijuana Legalization Amendment in November. If Marijuana is legalized, this will present challenges due to federal and local jurisdiction overlap.
- iii. The Counseling Compact was discussed. The number of states participating has increased. For more information, visit [counselingcompact.org](https://counselingcompact.org)

b. New Business:

- i. Website Maintenance: Fee for the website is due in early 2023. Suggestion was made to request funds from the Chief Student Affairs Officers (CSAO) Affinity Group

c. Announcements:

- i. MaxFest 2022 was at the end of June. Many new features were unveiled and are expected to be available by the end of the month.

6. ADJOURN: 1:38 p.m.